



# Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ

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[www.colburntowncouncil.co.uk](http://www.colburntowncouncil.co.uk)

Office hours: Mon to Fri 9.00 – 14.00

**Town Mayor**  
Colin Mincher

**Deputy Mayor**  
Michelle Dunning

**Town Clerk & RFO**  
Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on **Monday 17<sup>th</sup> July 2023** at **6.30 pm** in the Village Hall.

Members of the public are most welcome to join and ask questions.

Philippa Graves (Clerk)

## A G E N D A

1. To receive Apologies
2. To receive Councillor “declaration of interests”
3. To recommend **Approval of Minutes** of the Town Council meeting held on 19<sup>th</sup> June 2023 (attached) and the **Minutes of the Open Spaces Committee** held on Mon 10<sup>th</sup> July (circulated by email)  
**Matters Arising** – to discuss matters arising from the minutes not otherwise on the agenda
4. To receive **monthly crime report** for July (circulated by email and at the meeting)
5. To receive a report on **County Council matters** from County Councillor Kevin Foster
6. To receive **reports from Other Bodies including Colburn Community Sports Centre and Committees to include Current Planning applications:**  
**ZD23/00345/Full Planning Permission for Two Storey Extension at 7 Carlton Road, Colburn DL9 4JN** (closed for comments 11<sup>th</sup> July 2023)
7. To discuss **Financial Matters:**
  - To note **Chairman’s Action taken** – a quote of £77.99 had been received from Zurich insurance to cover the 6 ornamental benches, circulated to members of which 7 (majority) had accepted the quote. The clerk was instructed to confirm acceptance and immediately add the benches to the policy (26.6.23)
  - To ratify the agreed Section 137 grant (last year of 3-year plan) of £7740 to the **Colburn Youth Project**. Annual Report and financial statement attached.
  - To discuss the Section 137 grant application from the Chairman of **Colburn United Football Club** for £500 sponsorship to provide a home kit, brought forward from June’s meeting. Further information attached.
  - To approve **Payment/receipt List** from 19<sup>th</sup> June -17<sup>th</sup> July 2023 (circulated at meeting)
  - To receive June monthly figures with bank reconciliation (attached)
8. **Date of next Meeting: Mon 18<sup>th</sup> Sept commencing at 6.30 pm**
9. Any other Business (Items for information only)

**Date of posting: 10<sup>th</sup> July 2023**

MINUTES OF EACH TOWN COUNCIL MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE [www.colburntowncouncil.co.uk](http://www.colburntowncouncil.co.uk)